

Reflections of Nature
Saskatchewan Wildlife Art Association
P.O. Box 910, Martensville, SK S0K 2T0

APPLICATION/LICENSE FOR EXHIBITOR SPACE

Name _____
Address _____
City _____ Province _____ PC _____
Contact _____ Phone _____
Exhibit type _____

Exhibit Space Rates:

Single booth (10'x10') _____ @ \$150 each = _____

Double booth (10'x20') _____ @ \$250 each = _____

TOTAL: _____

PAYMENT: A deposit of \$50 for single booth or \$100 for double booth along with a post-dated cheque (dated September 30) for the balance of the payment must accompany this application.

I have read and agree to the terms & conditions outlined on the attached information sheet

DATE

SIGNATURE OF EXHIBITOR

NOTE: Applications are accepted on a first-come basis. All applications are subject to review and approval by selection committee. Applications not accepted will have their deposit fully refunded.

DATE

BOOTH COORDINATOR
(signed upon acceptance of application)

REFLECTIONS OF NATURE

Information for booth exhibitors

The Reflections of Nature is hosted by The Saskatchewan Wildlife Art Association (SWAA).

Show dates and times to note:

Thursday, Oct 25	noon – 8 pm	Entry registration and Exhibitor booth set-up
Friday, Oct 26	9 am – 3 pm	Exhibitor booth set-up and Competition judging
Friday, Oct 26	7:15 – 10 pm	Gala Opening (2 tickets included in exhibitor package)
Saturday, Oct 27	9 am – 5 pm	Open to public – FREE admission
Saturday, Oct 27	6:00 pm	Banquet (\$30)
Sunday, Oct 28	9 am – 4 pm	Open to the public – FREE admission
Sunday, Oct 28	4 – 6 pm	Show take-down

There is a cargo door that leads directly to Hall C that can be used during set-up and take-down.

All vendors are supplied with a name tag. We ask that you use these during the set-up to assist us with security.

The booths will be separated with four foot draped stands. Draped tables and chairs will be supplied (one table & two chairs per single booth).

ELECTRICAL: One 110V 15 amp outlet is provided with each booth.

PrairieLand provides security in the overnight during the following hours:

Thursday from 9pm to 8am Friday
Friday from 10pm to 8am Saturday
Saturday from 9pm to 8am Sunday

All vendors shall be responsible for and shall supervise their booths. Theft and misuse can happen. The Saskatchewan Wildlife Art Association accepts no responsibility for lost, stolen or damaged articles or liability for any injury or damage to any person.

Two passes to the Friday evening Gala Opening are included in your package.

Exhibitors are invited to attend the Saturday evening banquet (\$30).

Advise the Reflections booth coordinator if you have additional requirements.

Bob Gander - email: bob.gander@sasktel.net phone: 306-955-9069

NOTE: The application form becomes a license upon approval by the Reflections selection committee and the exhibitor is duly notified.

BOOTH EXHIBITORS MUST AGREE TO ALL THE FOLLOWING TERMS AND CONDITIONS:

1. All exhibitors are subject to the General Rules and Regulations of the show
2. SWAA shall not be responsible in any way for any injury to any person, or for any loss of or damage to any property belonging to the Exhibitor.
3. No portion of the property or premises covered by this agreement may be sublicensed or assigned by the Exhibitor unless agreed to by SWAA.
4. The exhibitor shall be responsible for all damages to or loss of the PRAIRIELAND EXHIBITION PART property (normal wear and tear excepted) which results from the granting of this license.
5. SWAA reserves the right to inspect the booth at any time.
6. SWAA reserves the right to cancel this agreement at any time, if in its opinion, the terms and conditions of this license are not being observed.
7. SWAA shall not be liable for any damages resulting from PRAIRIELAND EXHIBITION PARK unexpectedly being closed.
8. SWAA reserves the right to relocate or alter the space assigned to the exhibitor.
9. **INSURANCE:** The exhibitor is responsible for the placement and cost of all insurance related to participation in Reflections of Nature. If you have public liability insurance check to ensure that it covers exhibition location.
10. The exhibitor is permitted to exhibit or sell only those products and services as approved by the SWAA. Subletting of space by the exhibitor is not permitted. SWAA must approve any advertising or publicity.
11. The exhibitor agrees to staff the booth at all times during the stated show hours (Saturday & Sunday). The exhibitor may also opt to staff the booth during the Gala Opening on Friday evening.
12. The exhibitor is prohibited from conducting lottery or selling lottery and/or break open tickets unless permission has been obtained from SWAA prior to the show.
13. No soliciting for any purpose will be permitted except from within the booth space licensed for that purpose.
14. Exhibitor is not to mar or in any way deface the premises. In particular, no nails, hooks, tacks, screws, gummed or adhesive stickers or ballons are to be utilised on or in any part of the premises. Use of these materials would be subject to reasonable removal/repair charges by management.
15. **FIRE PREVENTION AND CONTROL:** The exhibitor agrees to observe all fire regulations and maintain acceptable fire prevention practices as required by the provincial and civic authority having jurisdiction over these matters. Contact for inquiries: Fire Marshall, City of Saskatoon (306) 975-2520.
16. Rental space fees will be refunded with the exception of a \$25 administration fee **if** the cancellation is received by September 30.
17. Cancellation of agreement by the exhibitor after September 30 or failure to appear on the dates shall result in the forfeiture of the rental space fee.
18. LATE ARRIVALS may find their space occupied by a "stand by" exhibitor. No refunds will be paid in this instance.
19. The exhibitor agrees that no display materials may be dismantled or removed during the show unless permission is obtained from SWAA prior to the show.
20. The exhibitor agrees to remove all material, supplies and equipment by the indicated move-out time. Failure to comply will result in SWAA removing and disposing of any items at the expense of the exhibitor.
21. Undo noise or unseemly methods demonstration employed while operating concessions or exhibits will not be tolerated. Sound levels of radios, P.A. systems and all other sound amplification equipment must not interfere with other exhibitors or event visitors. The decision of what constitutes undue noise or unseemly methods shall rest with the Reflections of Nature chairperson, whose decision will be final.
22. The exhibitor agrees to abide by all regulations deemed necessary prior to, during and after the show.